



Philippine Economic Zone Authority

MEMORANDUM ORDER NO. 2011 - 002

TO : All PEZA-Registered Enterprises
All Zone Administrators / Managers / Officers-in-Charge
All PCDU / CPCO Officers-in-Charge

FROM : DIRECTOR GENERAL LILIA B. DE LIMA *Lilia B. de Lima*

DATE : 20 April 2011

SUBJECT : Recent Bureau of Customs (BOC) Issuances on:
(a) Registration in the BOC's e2m System;
(b) Implementation of the Enhanced Automated Cargo Transfer System (E-ACTS);
(c) Implementation of the Automated Export Declaration / Documentation System (AEDS)

All are hereby advised of the following recent issuances of BOC which will be implemented for import and export shipments of PEZA-registered enterprises:

A.] Registration of Importers and Exporters in BOC's e2m System

The BOC has announced that it will soon fully implement its e2m Customs System for the above-cited E-ACTS and e2m AEDS. Once fully implemented, BOC processing of import cargo transfers and exports can be lodged only through its e2m Customs System.

In preparation for the foregoing , all PEZA enterprises importing and/or exporting goods are required to register in the e2m Customs System separately as Importer and / or as Exporter by electronically submitting the prescribed data/information through BOC's electronic Client Profile Registration System (CPRS). Customs Memorandum Order No. 39-2008 on the CPRS is attached as **Annex A**.

All PEZA enterprises are urged to complete their registration in the CPRS as Importer and as Exporter as soon as possible. Immediate registration as Importer is advised.

PEZA Enterprises shall file their applications for registration in the e2m Customs-CPRS through the following PEZA-registered Value-Added Service Providers (VASPs) :

- Apollo Techonologies Inc. (Apollo) – Tel. #s 8539434, 8548139, 8548142 and email: ed@apollo.com.ph
- E-Konek Pilipinas Inc. (E-Konek) - Tel. # 6593333, Download form from: <http://www.ekonek.com/web/content/downloads.html> or email request to cprs@ekonek.com
- InterCommerce Network Services Inc. (INS) – Tel. # 8432792, 7521188 Register online at: <http://www.intercommerce.com.ph> or email: marketing@intercommerce.com.ph, manilacs@intercommerce.com.ph

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PEZA - DTS



It shall be incumbent upon the PEZA Enterprise to provide accurate information in the registration data format. The PEZA Enterprise shall be accountable for any misrepresentation/s in the submitted information. Completed applications shall be electronically forwarded by the VASP to PEZA for its review and endorsement to BOC for uploading in the e2m-CPRS Importer and Exporter database. In the review of data submitted by the PEZA Enterprise, PEZA shall validate the following information : Enterprise name, Registered activity/ies (as needed), Zone Location, e-mail address and TIN. The e-application shall be electronically rejected / returned to the PEZA enterprise in case these information in its application do not reconcile with PEZA records.

Enterprises previously registered in the e2m Customs System-CPRS as Importer shall course their application for renewal of their registration also through any of the VASPs listed above.

B.] Enhanced Automated Cargo Transfer System (E-ACTS)

1. Background / Scope

The procedure and guidelines on the full implementation of the E-ACTS for import shipments of PEZA economic zone enterprises are prescribed in BOC-PEZA Joint Memorandum Order (JMO) No. 5-2010 (copy attached as **Annex B**).

The Automated Cargo Transfer System (ACTS) pertains to BOC's import cargo transshipment process using its electronic Transit – Single Administrative Document (Transit-SAD) under its Automated Customs Operating System (ACOS) or the e2m Transit-SAD.

The E-ACTS expands the scope of the existing BOC-PEZA Automated Import Cargo Transfer System which has been implemented since 2001 for import shipments of PEZA-registered semiconductor and electronics enterprises discharged at the NAIA, and subsequently, in other ports. Under JMO No. 5-2010, BOC's Automated Cargo Transfer System will now include all import shipments of all PEZA-registered enterprises discharged in all seaports and airports.

As directed by the BOC Commissioner, implementation of the E-ACTS is now mandatory for "Shipments Discharged at the Diosdado Macapagal International Airport (DMIA) with PEZA and other Economic Zones in Luzon as Final Destination;" while mandatory implementation of the E-ACTS for all "Shipments Discharged at the Ninoy Aquino International Airport (NAIA) Final Destination in PEZA and Freeport Zones in Luzon" is effective on 25 April 2011.

Guidelines for the implementation of the E-ACTS for import shipments consigned to economic zones locator enterprises discharged at airports and seaports with operating ACOS and with the Economic zones as final destination were issued by BOC under Customs Memorandum Order (CMO) No. 6-2011, dated 05 January, 2011 (copy attached as **Annex C**)

Supplemental Guidelines for the implementation of the E-ACTS for import shipments discharged at the NAIA were issued by BOC under Customs Memorandum Order (CMO) no. 15-2011 (copy attached as **Annex D**)

The initial implementation of the E-ACTS will utilize the existing BOC – Phase 1 Single Administrative Document (PSAD) - Automated Customs Operating System (PSAD-ACOS), as provided in JMO No. 5-2010. Eventually, BOC will be using, in lieu of the PSAD-ACOS, its e2m Customs Single Administrative Document (e2m CSAD) system, for goods discharged at the NAIA as provided in CMO No. 15-2011.

2. Following are requirements which must be fulfilled by PEZA enterprises for purposes of the implementation of the E-ACTS:

- a. Register in BOC's Client Profile registration System (CPRS) as Importer, as required in Section IV (Administrative Provisions) of CMO No. 15-2011.
- b. Post a General Transportation Surety Bond (GTSB) with the BOC District Collector, through the BOC Bonds Division or equivalent office at the port of discharge, which Bonds shall be sourced from any BOC-accredited surety company, and shall be equivalent to the average taxes and duties due on three-day transit cargoes discharged in the port, following the procedures, requirements and method of computation prescribed in section 3.3 of JMO No. 5-2010.

The GTSB shall take the place of the Customs Boatnote and PEZA underguarding requirement.

- c. Establish and maintain a Pre-Payment Account in the BOC In-House Banks in ports of discharge of their transit cargoes for payment of the BOC Cargo Transfer Fee. The Account may be established and maintained by the PEZA enterprise or by its authorized broker prescribed in General Provision 1.3 of BOC CMO 6-2011
 - d. Officially designate authorized representatives issuing the "Special Power of Attorney" or the "Authority for the Cargo Handover" to be signed by the Chairman of the Board, President or the General Manager.
3. Import Permits of PEZA-registered ecozone export enterprises and I.T. Enterprises shall continue to be processed under the PEZA electronic Import Permit System (e-IPS) through the above-listed PEZA-accredited VASPs.
4. Import Permits of Ecozone Logistics Service Enterprises (ELSEs), and PEZA-enterprises other than those registered as Ecozone Export Enterprise or Ecozone IT Enterprises, shall continue to be processed by PEZA using the manual PEZA Permit Form 8101, until such time as PEZA issues a Circular on the implementation of the PEZA electronic Import Permit System (eIPS) for ELSEs.
5. The PEZA import cargo processing fee shall be at the same rate and manner of payment as the PEZA transshipment fee. A separate Memorandum Order shall be issued by PEZA for the import cargo processing fee to be charged on import shipments of PEZA enterprises already using the BOC-PEZA Import Cargo Transfer System under

BOC-PEZA JMO No. 01-2001 and subsequent PEZA MC No. 2002-002 dated January 9, 2002 (copy attached as **Annex E**).

6. A Return Copy of BOC's Transit Document (BOC-TD) shall be submitted to the Customs-PEZA Clearance Office (CPCO) / PEZA-Customs Documentation Unit (PCDU) at the port of discharge of each import shipment not later than ten (10) days after release of the import shipment from the port.

The Return Copy of the TD should be signed by the Zone Administrator / Manager / Officer-in-Charge (ZA/ZM/ZOIC), or by his designated signatory in his absence, to confirm that the import shipment covered by the BOC-TD has been delivered to the PEZA zone-destination. The ZA/ZM/ZOIC or designated PEZA zone official shall also indicate the time and date of arrival of the import shipment in the zone.

ZAs/ZMs/ZOICs shall provide the CPCOs/PCDUs in the ports with the name/names, designation and specimen signatures of the authorized signatories to the Return Copy of the BOC-TD.

In case of failure to submit the Return Copy of the BOC-TD within the above-prescribed period, subsequent import cargo transfers shall be withheld by the CPCO / PCDU.

7. The above-required Return Copy of the BOC-TD shall not apply to import shipments covered by PEZA Import Permits issued through the PEZA electronic Import Permit System (e-IPS).
8. In the event that the PEZA enterprise has filed for a GSTB but said GSTB cannot be issued by the BOC in view of : (a) computer system breakdown; or (b) power failure which renders the computer system non-operational, the import shipment shall be subject to PEZA escorting.
9. The PEZA Enterprise shall be responsible, and accountable, for ensuring that all its import shipments are delivered to their respective zone-location within a reasonable period of time.
10. Immediately upon arrival of the transit-cargo in the PEZA Zone, the PEZA Enterprise shall bring the transit-cargo to the PEZA Office in the Economic Zone for joint inspection by designated PEZA and BOC officials.
11. PEZA enterprises and all concerned shall implement and observe the provisions of BOC-PEZA Joint Memorandum Order No. 5-2010 and BOC-CMO No. 06-2011.

C.] The Automated Export Documentation / Declaration System (AEDS)

C.1.) The PEZA Automated Export Documentation System (PEZA-AEDS)

The Bureau of Customs and PEZA issued Joint Memorandum Order (JMO) No. 4 – 2010 dated December 23, 2010 prescribing the Full Implementation of the Automated Export Documentation System for Export Shipments of PEZA – Registered Locator Enterprises for

Loading at the Ninoy Aquino International Airport (NAIA), Diosdado Macapagal International Airport (DMIA), Port of Manila (POM), Manila International Container Port (MICP), Port of Subic (POS) and Mactan-Cebu International Airport (MCIA). Copy of JMO No. 4-2010 is attached as **Annex F**.

Subsequently, BOC issued Customs Memorandum Order No. 7 – 2011 dated January 5, 2011 (copy attached as **Annex G**) prescribing the implementing guidelines and procedures for the said JMO.

The PEZA AEDS was initially launched in 2002 under PEZA – BOC JMO No. 2-2002 and subsequently, PEZA-BOC JMO No. 1-2008 dated August 1, 2008, automating the documentation system for export shipments of PEZA-registered export enterprises belonging to the semiconductor and electronics sector, loaded at the Ninoy Aquino International Airport (NAIA) and the Diosdado Macapagal International Airport (DMIA).

BOC-PEZA JMO No. 4-2010 and CMO No. 7-2011 implements the PEZA AEDS to all PEZA enterprises other than those in the semiconductor and electronics sector and export shipments loaded in ports other than NAIA and DMIA.

The existing PEZA AEDS is operating under the BOC's Automated Customs Operating System (ACOS) and does not require registration in BOC's e2m Client Profile Registration System (CPRS).

PEZA shall issue a separate Memorandum Circular for the implementation of the PEZA-AEDS in the meantime that the e2m Customs AEDS is not yet fully implemented.

Please be advised that except for enterprises authorized by PEZA to participate in the pilot testing of the PEZA-AEDS, effective immediately, activation of enrollment in the PEZA AEDS shall not be allowed until PEZA has issued a new Memorandum Circular prescribing new guidelines and procedures for its implementation.

PEZA locator enterprises already enrolled in the PEZA-AEDS on or before 15 February 2011 may continue to use the AEDS using the current procedure (i.e., no manual intervention), while those enrolled beyond 15 February 2011 shall have the printed copy of the ED-SAD signed by the concerned ZM/ZA/OIC before exiting the PEZA gate, and shall be subject to all other standard PEZA procedures for exportation, including payment of the PEZA Transshipment Fee.

Filing of application for enrollment in the PEZA-AEDS with the VASP may be allowed provided that USERS NAME and PASSWORD will not be issued until PEZA has issued the new Memorandum Order prescribing the new guidelines and procedures for its implementation.

C.2.) The Bureau of Customs' e2m Automated Export Declaration System (e2m Customs AEDS)

BOC issued Customs Memorandum Order (CMO) No. 54-2010, dated 01 December 2010, prescribing the guidelines and procedures for the implementation of the its e2m-based

Automated Export Declaration System (e2m Customs AEDS). Copy of CMO 54-2010 is attached as **Annex H**).

The CMO provides that the e2m Customs AEDS "shall cover all Export Declarations filed in all collection Districts, including sub-ports and other BOC offices."

On the other hand, as to Export Declarations of PEZA and other economic zone enterprises, the CMO provides that "a separate CMO shall be issued to govern the processing of Export Declarations filed at the OSEDC and those export shipments emanating from the different Economic and Freeport Zones." BOC has announced, however, that the e2m Customs AEDS for economic zone enterprises will soon be implemented. Hence, PEZA enterprises are urged to register as Exporter in the e2m Client Profile Registration System (CPRS) at the soonest time.

The PEZA AEDS, which utilizes BOC's Automated Customs Operating System (ACOS), will be migrated to the e2m Customs AEDS electronic system once the latter is implemented by the BOC.

For inquiries on any of the foregoing, please contact your PEZA Zone Administrator / Manager / Officer-in-Charge

For compliance.



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